

## Element IG.2.5.4

### Pharmacy Management

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- Evaluation Criteria**
- Medication dispensing:
    - The pharmacy was the sole area for dispensing medications during normal pharmacy operating hours (exceptions must comply with all applicable pharmacy practice standards)
    - There was a mechanism for direct pharmacist oversight of all dispensing
    - Where feasible, providers were contacted to resolve prescription problems
  - Formulary management:
    - Basic core formulary was incorporated into local formulary
    - A revised formulary was published annually
    - All eligible beneficiaries received uniform standard of care to include:
      - Formulary medications were available for dispensing to all patients
      - Non-formulary purchases were not used to provide special care to groups of patients (e.g., active duty), with exception of aircrew medication required for medical flying waivers
  - Pharmacy and therapeutics function met at least 4 times a year to:
    - Review policies, acquisition, and use of drugs at the MTF/remote sites, medication errors, and adverse drug reactions
    - Evaluate clinical data on new drugs/preparations requested for MTF use
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- Scoring**
- 4 - Meets criteria. Programs are efficiently managed and comply with applicable directives.
  - 3 - Minor deficiency. Minor program deficiencies exist but are unlikely to compromise mission accomplishment.
  - 2 - Major deficiency. Does not meet some mission requirements. Programs are not effectively managed. Major program deficiencies exist that may significantly impede or limit mission accomplishment.
  - 1 - Critical deficiency. Does not meet minimum mission requirements. Programs are not adequately managed. Critical program deficiencies exist that may preclude or seriously limit mission accomplishment.
  - 0 - Program failure. Does not comply with standards. Programs do not meet the minimum provisions of the element. Adverse mission impact had occurred or was highly likely to occur.

NA: Not scored.

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**Protocol**

Senior Enlisted Protocol 1 is the pertinent protocol for this element.

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**Inspector  
Contact**

For assistance interpreting this element, please call DSN 246-1771/2566 and request an Active Duty senior enlisted inspector.

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**Reference(s)**

AFI 44-102, Community Health Management, Nov 99

## Element IG.2.5.5

### Medication Security

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#### Evaluation Criteria

- AF Forms 579 (or automated substitute) were issued and tracked by pharmacy and properly annotated for all controlled drugs stored outside the pharmacy
  - Biennial inventory was completed on 1 May in odd years
  - The pharmacy maintained files of inpatient unit and clinic inventories
  - The MDG/CC appointed a disinterested officer to inventory the Schedule II controlled drugs at least monthly
  - Perpetual inventory was maintained for all scheduled drugs
  - Controlled drug inventory adjustments were documented and reviewed by chief of pharmacy and MTF commander
  - In patient areas outside the pharmacy, medications were stored in non-traffic areas under secure conditions
  - There was a process to detect potential medication diversion/misuse/abuse by medical treatment facility staff or patients to include witnessed destruction and documentation of unused controlled medications
  - Medical unit narcotic destruction was properly conducted, witnessed and documented
  - Addressed provisions of AFI 31-101, Controlled Area Security, to include:
    - Controlled area monitors were designated in writing by unit commander
    - Pharmacy was equipped with a minimum of two levels of intrusion detection equipment
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#### Scoring

- 4: Meets criteria. Programs are efficiently managed and comply with applicable directives.
- 3: Minor deficiency. Minor program deficiencies exist but are unlikely to compromise mission accomplishment.
- 2: Major deficiency. Does not meet some mission requirements. Programs are not effectively managed. Major program deficiencies exist that may significantly impede or limit mission accomplishment.
- 1: Critical deficiency. Does not meet minimum mission requirements. Programs are not adequately managed. Critical program deficiencies exist that may preclude or seriously limit mission accomplishment.
- 0: Program failure. Does not comply with standards. Programs do not meet the minimum provisions of the element. Adverse mission impact had occurred or was highly likely to occur.

NA: Not scored. NA: Not scored.

**Protocol** Senior Enlisted Protocol 1 is the pertinent protocol for this element.

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**Inspector  
Contact** For assistance interpreting this element, please call DSN 246-1771/2566 and request an Active Duty senior enlisted inspector.

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**Reference(s)** AFI 44-102, Community Health management, Nov 99; AFI 31-101, The Air Force Installation Security Program, Jun 00; AFMAN 23-110, USAF Supply Manual Volume 5, Oct 02